



## **DM300/400 Series - Updating your existing Job Presets...**

### **Defining New Values for the Normal Preset**

To define new values (change the settings) for the Normal preset:

1. Make the required changes to the class on your DM300c/400c/475 Series meter that you want the preset to contain.
2. Press Options.
3. Press Page Down and select "Preset Options".
4. Select "Set Normal Preset".
5. You will be prompted to confirm current settings are correct:
  - A. If you select "OK", the new values are saved and you return to the Preset Options screen.
  - B. If you select "View Settings", the system will display the current values. Press Page Down to see the remainder of the current values. Press Enter to return to the menu.
  - C. If you select "Exit", you return to the Preset Options menu without saving your changes.
6. Press Home to return to the Home screen.

### **Overwriting a Custom Preset**

Overwriting a preset reassigns all the values assigned to it.

**CAUTION!** Once you overwrite a preset, its values are gone. You can't recover an overwritten preset.

1. Establish the proper settings on the machine (including the required class of mail, a specific account, etc.) that you want the preset to contain.
2. Press Options.
3. Press Page Down and select "Preset Options".
4. Press Page Down and select "Overwrite Preset". A list of your current presets is displayed.
5. Select the preset you want to overwrite.
6. You will be prompted to confirm current settings are correct.
  - A. If you select "OK" the new values are saved and you return to the preset options screen.
  - B. If you select "View Settings", the system will display the current values. Press Page Down to see the remainder of the defined values.
  - C. If you select "Exit", you return to the preset options screen.
7. Press Home to return to the Home screen.